

Pre-Approved Absence Form

Student Name: _____

Date(s): _____

Reason/Location: _____

Going out of state (please list location): _____

Attending a large gathering (e.g. family reunion, wedding, funeral, highly populated location, etc.)

My child and I understand that he/she will get all assignments from teachers, and that all work must be completed by the day of return to school or work out a due date with the teacher. The student is required to have this form **signed by their Parent first**, then the **Principal's signature for approval**, and then by each teacher. This form must then be returned to the office before the first day your child is absent. Please note, ECA is following ODH guidelines and recommendations regarding COVID-19. You may be asked to quarantine upon return depending on location and/or activities while away.

Principal Signature

Parent Signature

Date Approved

Teachers Please Note:
DO NOT Sign until **after** Parent and Principal Signatures are obtained.

<u>Period</u>	<u>Class</u>	<u>Teacher Signature</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____