

ECA Acknowledgement of Policies

Acknowledgement of the ECA Student Life Covenant

The Student Life Covenant (SLC) identifies the expectations for living in community as we seek to fulfill our mission. It is impossible to create a community with expectations totally acceptable to every member. Nevertheless, certain responsibilities and expectations must be specified to define orderly community life. When families join the Emmanuel community, they commit their children to the responsibilities and expectations outlined in this covenant.

A foundational support for the Student Life Covenant is the ECA Statement of Faith. The Statement of Faith affirms basic biblical truth that forms the basis for expectations regarding personal and community life at ECA. In addition to these biblical responsibilities flowing from the Scripture and articulated in our statement of faith, ECA has some specific institutional expectations as is the case with any such organization. Therefore, compliance with day-to-day policies and procedures of the community is expected from students. These policies and procedures are given in the Student Handbook which is readily available on the school's website.

It is our hope that our students, and their families, are in complete accord with our desire to help them grow in their faith. In some cases, however, individual students or parents may have reservations about particular biblical or institutional standards here at ECA. Nevertheless, enrollment at ECA acknowledges that these biblical and institutional standards form the basis for guidance, discipleship and correction within the Emmanuel student body despite the personal spiritual condition or reservations of individual students or their parents.

Acknowledgement of the Cell Phone Usage Policy

Cell Phone Policy:

- **Students grades TK-8** are permitted to bring a cell phone to school; however, they may not be taken out during the school day and must be kept in their school locker.
- **Students grades 9-12** are permitted to bring a cell phone to school; however, they must be left in a locker or in a book bag and may not be used except in the case of an emergency with the exception of:
 - An "administrative pass" may be used for special circumstances for high school only (CCP, other) and may be requested from the principal.
 - Students are permitted to use their cell phone during the lunch period only.
 - Students are not permitted to take pictures of other students without their permission at any time.
 - Any complaints made to administration about inappropriate use, pictures or videos taken without permission, viewing inappropriate or obscene material are subject to further disciplinary action including: having their lunch privileges or after school privileges prohibited, or additional discipline as determined by administration.
- Students using "smart devices" such as watches may only do so for the purpose of keeping the time.
- Students may contact their parents at lunch for an "urgent need". They may communicate with their parents via email as permitted on their Chromebook.
- Students are permitted to use cell phones on field trips only if the teacher has specifically given them permission.
 - No pictures or videos may be taken of other students unless given permission.
 - Pictures or videos taken on field trips are subject to ECA rules and guidelines.
 - No pictures or videos are to be taken during school hours (other than lunch).
 - No inappropriate pictures and/or video that involve school day activities are to be posted or shared to other students or social media outlets of any type.
- Students may use a cell phone when the school day ends but:
 - Are not permitted to use their phone:
 - Before or during the school day or in any part of the building (bathroom, locker room) with the exception of lunch time.
 - In between classes at a locker or in a hallway.
 - During any class with the exception of an administrative pass.
 - Use of cell phones is permitted after school EXCEPT:
 - During guided study or after school detention
 - During practices for music or athletics. They may only be used as permitted by a coach or teacher.
 - Pictures or videos taken after school:
 - No pictures or videos may be taken of other students unless given permission.
 - Pictures or videos taken on extracurricular trips are subject to ECA rules and guidelines
 - Pictures or videos posted must follow social media guidelines.
- **Discipline**
 - First time offenders- receive a lunch detention and device returned to the student at end of the day
 - Second time offenders- after school detention and device returned to an adult
 - Third time offenders- Saturday school and device returned to an adult
 - Fourth time offenders- one day in school suspension and device returned to an adult

- Additional offenses: Behavioral probation and subsequent dismissal

Acknowledgement of Technology Usage Policy

- Student use of the Chromebook falls under the Emmanuel Student Handbook. While at school, internet and Chromebook use will be monitored through management software. Anyone found violating acceptable use will be subject to disciplinary actions.
- I will adhere to the Chromebook policies outlined in the Student Handbook(s).
- I understand that this Chromebook is designated for educational purposes and therefore my actions may cause the removal of my Chromebook privileges.
- I understand that the Chromebooks are owned by Emmanuel and all content stored on the Chromebook is subject to review at any time.

All students in grades TK-12 are given a Gmail account for school use. Students in grades 5-12 are responsible for checking their email on a regular basis. I understand that my Gmail username and password are for computer access at Emmanuel Christian Academy. I also understand I am responsible for keeping my username and password private.